

Job Title	Street Cleansing Team Leader		
Job Number		Preparation date	March 2017
Grade	4	Revision date	July 2021
Business Unit	Residents Services		
Section	Operations		
Responsible to (<i>job title</i>)	HDC Street Cleansing Manager		
Responsible for total number of direct reports	0	Responsible for total number of staff managed	12
Main purpose of job			
Assist and liaise with the Hart Street Cleansing Manager to ensure that the provision of the Cleansing service operates efficiently and effectively, meeting the expected standards as outlined by Defra in the Code of Practice on Litter and Refuse.			
Main responsibilities			
<ol style="list-style-type: none"> 1. Based at our Hartley Wintney depot, lead the Street Cleansing team and deputise for Street Cleansing Manager in their absence 2. Staff supervision; day to day organising and deployment of managed staff to designated areas. 3. Assist with the practical interpretation of work schedules to ensure continuity throughout the year. 4. Ensuring progress is maintained and quality standards achieved according to the timescales and specifications set. 5. Report progress to the Hart Street Cleansing Manager. 6. Report any foreseeable problems, which could affect the efficient operation of the unit, including fleet, equipment and employee resources. 7. Ensure all Street Cleansing Operatives adhere to health and safety regulations policies and procedure. 8. To undertake all areas of street cleansing work in accordance with quality standards, work instructions and specifications contained within the Operations Team management plans 			
Key tasks			
<ol style="list-style-type: none"> 1. Assist with the completion of tasks in relation to all Street Cleansing activities. 2. Check that all necessary documentation is completed by team operatives and passed to the Hart Street Cleansing Manager. 3. Ensure adherence to all council and operations procedures and policies, including health and Safety compliance. 4. Control the use and safe working of tools and machinery. Ensuring that proper maintenance and checking of fleet, tools and machinery are completed. 			

5. Providing any necessary practical instruction in the safe use of plant, machinery and tools. Reporting all machinery/equipment defects, including fire-fighting appliances, to the Hart Street Cleansing Manager.
6. Assist with job training and coaching to ensure the development of a competent and motivated team.
7. Allocate agreed daily work tasks for the team, ensuring staff are trained and equipped with correct PPE and tools.
8. Attend meetings with the public, community groups and external organisations as required.
9. To carry out various tasks relating to Street Cleansing i.e. litter picking, sweeping, clearing faeces, clearance of bulk items and litter bin emptying.
10. To carry out visual risk assessments prior to attempting tasks, record potential hazards and, within remit, implement control measures for safe working methods.
11. To carry out other operations duties in accordance with grade and subject to agreed skill set, competencies and training.
12. To ensure that service delivery complies with current regulations, accepted professional standards, the council's policies and procedures and appropriate legislation (including legislation on data protection, equalities, health and safety and safeguarding children and vulnerable adults)'.

Essential User	No
Special features and/or equipment <i>(anything 'out of the norm')</i>	<ul style="list-style-type: none"> • Current Full Driving Licence • Good standard of fitness and mobility to undertake manual handling duties in all weathers including the ability to use a range of hand tools and operate small plant and other equipment.

This document sets out the main dimensions of the job it describes. It does not define all individual tasks, which may be expected to change from time to time to meet operational needs.