

JOB DESCRIPTION

Job Title	Project Development Manager - Manydown Infrastructure		
Job Number			
Grade (if known)	I		
Directorate	Regeneration		
Business Unit /Section	Manydown		
Preparation Date	November 2024		
Responsible to (job title)	Strategic Programme and Business Manager Manydown and Planning Manager Manydown		
Responsible for total number of direct reports	0	Responsible for total number of staff managed	0
Main purpose of job			
<p>This role forms part of the joint Manydown Programme team supporting both BDBC and HCC, as joint landowner, joint venture partner and land promoter.</p> <p>The main purpose of the job is to advise on and project manage workstreams for infrastructure which support/enable the delivery of Manydown but with a specific focus on Manydown South and the masterplan for Southern Manydown and to ensure the projects' social, economic, and environmental objectives are achieved, and in partnership with external organisations.</p>			
Main responsibilities			
<ol style="list-style-type: none"> 1. To provide and/or co-ordinate professional, technical, and engineering advice to support the feasibility and proposed strategies for infrastructure such as a rail crossing, utility provision, schools, ecology, and transport. 2. To produce appropriate Strategic Outline Business Case's. 3. To ensure the effective project management of each of the relevant work streams. 			
Key tasks			
<ol style="list-style-type: none"> 4. To lead on testing feasibility for infrastructure with the relevant statutory provider which support the future delivery strategies of Southern Manydown. 5. To produce the scope of works to support and procure technical, commercial, and legal advice. 6. To manage consultant teams, including on-boarding, and ensure they deliver to scope, budget and time. 7. To co-ordinate and work with external organisations to facilitate the development of testing feasibility and developing options/strategies including Hampshire County Council, Network Rail, Thames Water and SSE. 8. To identify and co-ordinate stakeholder engagement and management. 9. To review cost estimates and ensure these are reflected in the overall cost plan. 10. To assist with the review of the development impact of any proposals, and then advise on issues and options for mitigation. 11. To prepare and deliver briefings on the options and issues for delivering key infrastructure. 			

12. To prepare and produce strategic outline business cases for progressing key infrastructure from feasibility to delivery plans.
13. To utilise appropriate project management tools and principles to ensure risks and issues are captured, monitored and mitigated.
14. To participate in corporate initiatives, Council projects and working groups, leading to the implementation of business unit and corporate decisions.
15. To ensure that service delivery complies with current regulations, accepted professional standards, the council's policies and procedures and appropriate legislation (including legislation on data protection, information management, equalities, health and safety and safeguarding children and vulnerable adults)'.

Essential User	No
Special features and/or equipment (anything 'out of the norm')	<ol style="list-style-type: none"> 1. Occasional Site visits. 2. Attendance at Parish Council and community based meetings. These may be out of hours.

This document sets out the main dimensions of the job it describes. It does not define all individual tasks, which may be expected to change from time to time to meet operational needs.